

BROMPTON-ON-SWALE PARISH COUNCIL

Clerk: Shireen M Rudge, 58 Brompton Park, Brompton on Swale, Richmond DL10 7JP
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Minutes of the Parish Council Meeting Thursday 18 October 2018

Present: Cllrs A Guest D Sharp M Rutter N Mason
County Cllr Carl Les District Cllr Ian Threlfall
The Clerk

1. **Apologies for absence:** Cllr Haynes

2. **Open Forum:** A resident who is a member of a golf society in Richmond said they were in the process of setting up a Brompton-on-Swale society since a number of their members live in the village. Their society will be self-funding. The resident said the new society would like to have 3 trophies that belong to Brompton which would represent 3 golf competitions. The resident asked the Parish Council to consider procurement of three trophies, which would give ownership to form a heritage in the future. The first competition will be in May 2019.

Councillors agreed in principle this was a good idea and have asked the resident to research prices for the trophies and attend the next meeting of the Parish Council on 6 December.

3. **Minutes of the Last Meeting**

The minutes of the meeting held on 6 September 2018 were approved

Proposed: Cllr D Sharp Seconded: Cllr R Rutter

4. **Matters Arising**

- 4.1 100 years Commemoration of end of the First World War – Joint Project with Primary School (Minutes 6 Sept, item 4.1) The Chairman met with Mr Firmin at Brompton-on-Swale School. Mr Firmin has decided on 4 categories for their projects at school and have asked if at all possible to have 3 winners in each category. 12 prizes would be required. The project will be launched after half term, on Tuesday 6 November at 2.00pm. The entries will be judged on 27 November at 10.00 am and will be announced at an assembly at 2.00pm on the same day. The Chairman will attend the launch and has been asked with other available Councillors to Judge the competition.

At a previous meeting prizes totalling £50 had been agreed. The Chairman asked whether it would be possible to increase the prizes to a total amount of £120, which is an increase of £70.00 (12 prizes at £10 each). This was approved.

Proposed: Cllr D Sharp Seconded: Cllr N Mason

- 4.2 Notice Board – update (Minutes 6 Sept, Item 4.2) – A quotation of £180 to move the notice board to beside the shop/post office was received. This would involve moving it out of the ground, placing with its legs on the post box side of the wall. Councillors agreed to go ahead with the work.

Proposed: Cllr N Mason Seconded: Cllr M Rutter

Action – The Chairman

- 4.3 Defibrillator – update (Minutes 6 Sept, Item 4.3)- Cllr Mason has looked at the licence from Punch Breweries and confirmed there were no issues with its' content. It was agreed The Chairman would sign the licence.

Action – The Chairman and The Clerk

- 4.4 Red Telephone Box – update (Minutes 6 Sept, Item 6.2) – Cllr Sharp has said it will cost £1.00 to adopt the telephone box. There are a number of issues to be addressed prior to adoption. BT will decommission the phone kiosk. They will remove the telephone and electrics unless the Parish Council

require power to remain. Cllr Mason asked whether our public liability insurance will cover the change of use of the telephone kiosk. The Clerk will contact the insurance company. Councillors had previously agreed in principle they would be happy to adopt the telephone kiosk and to renovate it to become a 'cycle workstation/repair point'. Cllr Sharp will look at the costs for refurbishment, equipment and possible sponsorship.

Action – Cllr Sharp and The Clerk

5. Reports

5.1 Report from Cllr Les – NYCC

Cllr Les mentioned the work on Fort Bridge to replace the concrete gulleys. Cllr Les said NYCC has agreed to alter signage around Catterick. This cannot be done until A1L2B have finished and completed the handover. Cllr Les has been in discussion regarding the noise reduction fencing around Brompton-on-Swale.

After the last Parish Council meeting Cllr Les reported Gatherley Road and Richmond as a speed concern. The Traffic Bureau has informed him they have investigated these sites within the last 2 years and the speeding is not as bad as it is perceived to be. Cllr Les will pass the details to the Clerk. Cllr Rutter asked if we should ask for these sites to be looked at again since there may be a change with the opening of the A1M. NYCC have changed their policy which will allow Parish Councils to buy their own Vehicle Activated Signs. However, all costs will have to be met by Parish Councils.

5.2 Report from Cllr Threlfall – RDC

Cllr Threlfall reminded Councillors of the meeting regarding Precept for 2019/2020.

The Chairman had been approached by a resident asking when the large pile of leaves that had gathered in Brompton Court would be removed. Cllr Threlfall will investigate.

The Chairman mentioned the development of a property in the village for which the Parish Council have not received a planning application. Cllr Threlfall will discuss with the planning department.

The Clerk mentioned a grass area in Honey Pot Road which has a number of mature trees. Some of the trees had branches broken in the bad weather and there are further concerns from residents about the condition/height of these trees. The Clerk had contacted NYCC who said the area in question had not been adopted. The Clerk asked for clarification on who the land belonged to. Cllr Threlfall will visit the area and investigate.

Action – Cllr Threlfall

5.3 Report from the Police

The September crime bulletin had been received by the Clerk and circulated prior to the meeting.

5.4 Report from the Village Society

The gas water heater needs to be replaced due to vandalism and historic water damage. The Village Society are hopeful of obtaining a grant to cover the costs. There are new goals for the adult pitch and the junior goals have been repainted. Two local residents have taken on the upkeep of the boundaries at the sports field. Revenue is good at present. A grant has been received from RDC Central Partnership Fund towards the cost of a new carpet for indoor bowls. It is hoped to redecorate the meeting rooms in the Spring. The Village Society will shortly be looking for a new Treasurer. The 200 club is now fully up to date with draws.

6. Current Issues

6.1 **To consider and discuss the Village Society** – The Chairman is concerned there are not enough members of the Village Society. Cllr Mason said the paperwork and accounts are in a better position than previously. However, there are concerns that meetings do not take place on a regular basis. The Chairman said that it would be helpful if Parish Councillors could help recruit members to boost the Village Society numbers and events. The Chairman agreed he could put information in the Newsletter to inform residents what the Village Society was about and how it runs. It would be helpful to have a list of meeting dates, the venue and times.

A member of the public said they were interested in joining the Village Society. The Clerk will keep them up to date.

6.2 **To consider a response to the Richmondshire Local Plan Review Issues and Options Consultation** – Cllr Sharp said he was happy in principle with the content. Cllr Threlfall said the Local Core Strategy Plan was

adopted in 2014. This must be legally reviewed every 5 years. The current Local Plan restricts economic growth. All ideas will go into the strategy plan which can then be actioned. The consultation is asking what the Parish Councils aspirations are for Richmondshire. This review allows for alterations. Items mentioned included better access to Richmond from the A1 – to look at ways of moving the traffic around. Footpath widening in other areas, not necessarily in new developments. Cycle paths re additional traffic. Conservation areas and to ensure that services, such as banking facilities, are still available.

- 6.3 **To discuss a residents' suggestion of a Christmas Display** – A resident had sent the Clerk an email mentioning the possible provision of a Christmas display and mentioning several fundraising ideas. The Councillors supported the idea of Christmas lights in principle. The resident would like to progress this for 2018. He would seek support from local businesses. Locations for a tree were discussed. Suggestions were in front of the Parish Notice Board, in front of the Church and the corner of Curteis Drive. The Parish Council will have to ensure there was adequate insurance. Cllr Threlfall said he could investigate the location for a Christmas Tree. He also said if the tree was donated to the Parish Council by the community organisation the tree would be covered under the Parish Council Insurance.

Action – Cllr Threlfall

The fundraising ideas were discussed further and Councillors confirmed the Parish Council were willing to offer their support. It was also suggested the resident approaches the Village Society with the fundraising ideas.

- 6.4 **To consider and discuss Projects for Councillors** – Cllr Sharp said the telephone kiosk was the first project he had been involved in. He proposed each Councillor takes the lead on a project which would benefit the Village. The Chairman endorsed the project wholeheartedly. Further discussion on the matter took place. The Chairman said if individual Councillors came up with a project and it was approved the Councillor would then take ownership and manage that project.

The Clerk mentioned refurbishment of the playparks in the village. A discussion took place about the playparks. Cllr Threlfall will confirm ownership of the play parks.

Action – Cllr Threlfall

7. Parish Finances

- 7.1 **To receive and note the payments previously authorised and receipts (circulated prior to the meeting).** Unexpected costs of £50 for riverside tree felling and the internal audit fee of £275 was included in this period. Monies from NYCC for urban grass cutting, the 2nd half of precept and reimbursement for the memorial bench was received in this period. No further questions were raised.

Proposed: Cllr Mason Seconded: Cllr Sharp

- 7.2 **To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).**

No further questions were raised.

Proposed: Cllr Mason Seconded: Cllr Sharp

- 7.3 **The following payments were approved.**

7.3.1 New Direct Debit instruction for the annual ICO payment – The Clerk had agreed with the Chairman and Vice Chairman to set up an annual Direct Debit to the ICO. Making Payment by Direct Debit allows a discount of £5.00.

Proposed: Cllr Mason Seconded: Cllr Rutter

8. Correspondence

- 8.1 An email was received from Citizens Advice Bureau asking for the Parish Council to consider a donation. Councillors agreed they would donate £50.00 as they had done in previous years.

Proposed: Cllr Rutter

Seconded: Cllr Sharp

- 8.2 Following the resignation of two Parish Councillors RDC has sent a copy of the Notices of Vacancies which was displayed on the noticeboard in the village. The Clerk has today received notification from RDC there were no requests to fill the vacancies by election. The Parish Council are able to co-opt.
9. To consider and decide upon the following **Planning Applications**
No new planning applications were received.
10. To receive the following **Planning Decision/Information**
- 10.1 **18/00262/FULL** – St Pauls Church, BOS – **GRANTED**
 - 10.2 **18/00550/FULL** – Recreation Ground, Johnson Close, BOS - **GRANTED**
 - 10.3 **18/00588/FULL** – 4 Bridge Road, BOS – **NO OBJECTION. COMMENT NOTED**
 - 10.4 **18/00638/FULL** – 22 Stephenson Road, BOS – **NO OBJECTION. REQUEST PLANNING CONDITION**

Cllr Threlfall mentioned a planning application for a Clay Pidgeon School Shoot to open 7 days a week, 18/00557/FULL. Cllr Threlfall has asked for this application to go to committee for a decision. He suggested Committee consider a site visit. It is Cllr Threlfalls opinion that neighbouring Parishes should be consulted on this planning application.

11. **Minor matters**

- 11.1 The Clerk had previously circulated draft meeting dates for 2019. The dates will be put forward at the next meeting for adoption.
- 11.2 The Chairman mentioned the broken gate post at the bottom of River Lane. A quote of £120 to repair the gate had been received.

Proposed: Cllr Mason

Seconded: Cllr Sharp

Action – The Chairman

- 11.3 The Chairman had been approached by a resident regarding a new memorial bench at the riverside. The Chairman suggested drawing up 'rules' for the siting of memorial benches and regarding ongoing maintenance. He is aware there is only a limit as to how many can be accommodated within the village. Cllr Rutter suggested a memorial wall in the Cemetery. The Chairman said the item will be placed on the agenda for the next meeting.

Action – All Councillors

- 11.4 The Chairman asked the Clerk to arrange for the footpath to the War Memorial to be weeded in time for Remembrance Sunday.

Action – The Clerk

- 11.5 The Chairman said the names on the War memorial of the section facing the road were needing some attention. The Clerk will investigate.

Action – The Clerk

- 11.6 The Chairman had been approached by a resident regarding the cemetery metal gate, which was difficult to open and close.

Action – The Clerk

12. **Date of next meeting**, Thursday 6 December 2018 @7.00pm

Signed:



Date: 6th DECEMBER 2018